ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N00033-11-D-6505	2. DELIVERY ORDER/ CALL NO. 0008	3. DATE OF ORDER/CALL (YYYYMMDD) 2011 Jun 20	4. REQ./ PURCH. REQUEST NO. N0003311526302	5. PRIORITY

6. ISSUED BY   CODE   N00033

MILITARY SEALIFT COMMAND, N1022
914 CHARLES MORRIS COURT SE
WASHINGTON NAVY YARD DC 20398-5540

7. ADMINISTERED BY *(if other than 6)*   CODE

SEE ITEM 6

8. DELIVERY FOB
[X] DESTINATION
[ ] OTHER

(See Schedule if other)

9. CONTRACTOR   CODE   4LYJ5   FACILITY

NAME AND ADDRESS
US INFORMATION TECHNOLOGIES
JOSEPH MORRONE
4800 WESTFIELDS BLVD, STE 250
CHANTILLY VA 20151-4202

10. DELIVER TO FOB POINT BY (Date) *(YYYYMMDD)*
SEE SCHEDULE

12. DISCOUNT TERMS

11. MARK IF BUSINESS IS
[ ] SMALL
[ ] SMALL DISADVANTAGED
[ ] WOMEN-OWNED

13. MAIL INVOICES TO THE ADDRESS IN BLOCK
See Item 15

14. SHIP TO   CODE

SEE SCHEDULE

15. PAYMENT WILL BE MADE BY   CODE   N00033
MILITARY SEALIFT COMMAND
MSC N-83
914 CHARLES MORRIS CT SE
WASHINGTON DC 20398

MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.

16. TYPE OF ORDER	DELIVERY/ CALL	[X]	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)

[X] If this box is marked, supplier must sign Acceptance and return the following number of copies: **1**

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE

See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.

24.   OF AMERICA
TEL:
EMAIL
BY: BRIAN HJ KIMM

Brian Ki
CONTRACTING / ORDERING OFFICER

25. TOTAL   (b) (4)

26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN
[ ] INSPECTED [ ] RECEIVED [ ] ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER g. E-MAIL ADDRESS	[ ] PARTIAL [ ] FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR

36. I certify this account is correct and proper for payment.

a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	31. PAYMENT [ ] COMPLETE [ ] PARTIAL [ ] FINAL	34. CHECK NUMBER
			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.

DD Form 1155, DEC 2001   PREVIOUS EDITION IS OBSOLETE.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	
0001		1	Dollars, U.S.	(b) (4)	$ (b) (4)

EDW MBEC - CPP Funding
FFP
This CLIN provides CPP funding for the alignment of Enterprise Data
Warehouse reporting capabilities with Military Sealift Command Briefing
Executive Cycle (MBEC).
FOB: Destination
PURCHASE REQUEST NUMBER: N0003311526302

NET AMT $ (b) (4)

ACRN AA   (b) (4)
CIN: N00033115263020001

Section C - Descriptions and Specifications

STATEMENT OF WORK
STATEMENT OF WORK

TASK TITLE: MSC-EDW MBEC

1.0 SCOPE

    1.1 <u>Objective:</u> The objective of this Technical Direction Letter is to obtain contractor supplied services for the alignment of EDW reporting capabilities to the Military Sealift Command Briefing Executive Cycle (MBEC) PowerPoint presentation.

    1.2 Background: The current MSC EDW is a pilot program that provides a "proof of concept" regarding the ability to take data from disparate data sources and turn the raw data into meaningful information. The original catalyst of the EDW program was the MBEC requirement to track MSC's three major cost-drivers: Fuel, Maintenance, and Wages. (Reference: http://www.msc.navy.mil/sealift/2008/September/perspective.htm). To that end, the first goal of this SOW is to identify and formally (programmatically) package and finalize the existing metrics' documentation into the appropriate MBEC category. The documentation includes metric design, development, and technical documentation in various stages of completion currently on the MSC EDW portal. The second goal of this SOW is the technical prototype development of the capability to embed EDW metric reports directly into the MBEC Power Point briefings.

2.0 GOVERNMENT FURNISHED EQUIPMENT/MATERIAL (GFE/GFM)

2.1 None

3.0 TASKS AND DELIVERABLES

The Contractor shall
- Finalize and package the existing metrics' design, development, and technical documentation into the appropriate MBEC category
- Provide prototype capability to directly embed EDW metrics into MBEC Power Point briefings.
- Obtain and electronically document in a Microsoft Office-compatible format (.Doc or .Xls) user acceptance of any changed or enhanced feature and prepare a Microsoft Office-compatible electronic User Guide detailing the proper 'how-to' steps to properly navigate and execute MBEC metrics.
- Provide written documentation and one-on-one training to process owners as it relates to the new or enhanced software features and generation of MBEC metrics.

ID	TASK	DELIVERABLE
3.1	Perform Detailed Requirements Analysis	Detailed Requirements Documents
3.2	Perform Analysis of Alternatives (AoA)	AoA Documentation
3.3	Create Functional Design	Functional Design Documentation
3.4	Create Technical Design	Technical Design Documentation
3.5	Implement Technical Design to Include Deployable Code	Working Instance of each Data Load/Metric Report
3.6	Create User Acceptance Test Scripts	Test Scripts
3.7	Perform Closeout Activities	Close Out Documentation

3.8	Capital Asset Reporting	Monthly Cost Summary Report

4.0 PERFORMANCE REQUIRMENTS SUMMARY (PRS)

Performance Requirement (Required Service)	Desired Results of Performance (Outcome)	Performance Standard	Acceptable Quality Level (AQL)	Performance Assessment (Sampling Method)	Contract / Technical Direction Reference(s)
Finalize existing EDW metric design, development, and technical documentation	Completed documentation for existing EDW metrics that can be packaged into the correct MBEC category (Fuel, Wages, & Maintenance)	Formal completion of each metric's documentation set for CIP submission and closure	100% Completion of each metrics CIP eligible documentation set	Weekly milestone reviews	
Develop prototype technical capability to directly embed EDW metrics into MBEC power point presentations	The development of a working prototype that can fully utilize underlying technical capabilities to show EDW metrics within the same Power Point file used in the MBEC	Maximize underlying capacity of machine to run reports in an efficient manner	100% development of a working prototype to showcase a single consistent MBEC presentation	Weekly milestone reviews and functional testing	

4.1 Performance Requirements Breakdown

Performance Milestones	Task	Deliverable	% of award eligible for invoice upon completion
#1	Finalize Maintenance and Repair Dashboard Documentation	N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#2	Finalize NOR Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#3	Finalize Interest & Invoice Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**

#4	Finalize Fuel Consumption Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#5	Finalize MSC Fuel Costs Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#6	Finalize PM1 Fuel Consumption Dashboard Documentation	N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#7	Finalize PM2 Fuel Dashboard Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#8	Finalize PM5 Tankers Fuel Consumption Dashboard Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#9	Finalize Human Resources - Fill Metric Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#10	Finalize Human Resources - Fit Metric Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#11			
	Finalize Human	N9 Validation of existing metric reporting	

	Resources - Manning - Ashore Manpower Metric Documentation	Code remediation	
		Documentation Package	
		User Acceptance Signoff	**4%**
#12	Finalize Human Resources - Manning - Military Manpower Metric Documentation	**Documentation package / User Acceptance Signoff**	
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#13	Finalize Human Resource - NFAF Crew Cost Metric - Overtime Avg Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#14	Finalize Human Resource - NFAF Crew Cost Metric - Overtime Cost Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#15	Finalize MSC Bridge Plot Dashboard Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#16	Finalize Preventative Maintenance Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#17	Finalize RFT Multi Year Averages Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#18	Finalize RFT Dashboard Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	

		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#19	Finalize RFT - PM1TAO Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#20	Finalize RFT Time Series by Qtr Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#21	Finalize Safety Incidents Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#22	Finalize Safety Incidents - Detail Report Documentation		
		N9 Validation of existing metric reporting	
		Code remediation	
		Documentation Package	
		Documentation package / User Acceptance Signoff	**4%**
#23	***Develop prototype technical capability to directly embed EDW metrics into MBEC power point presentations***		
		Demo of Prototype	
		White paper of deployment of delivery options at MSC	**12%**

4.2 Invoices

In order to permit equitable payment prior to final task order completion, the work covered by this task order has been allocated to a number of milestones, identified in Sec. 4.1, above. Upon completion and Government acceptance of **all** designated deliverables, tasks, work items or other Contractor work product associated with a milestone, the Contractor may invoice for that milestone's designated percentage of the total task order award amount. Milestones need not be completed in the numerical order in which they appear above.

Invoices shall reference the applicable milestone number. If applicable, more than one milestone completion may be included per invoice.

Regardless of the timing of milestone completion, invoices shall not be submitted more frequently than monthly.

Labor hours and labor rates need not be included on invoices for this order. All other requirements of Section G-2, Invoices, of the base contract remain in effect.

5.0 Additional Deliverables. The contractor shall provide a monthly expenditure and progress report identifying specific accomplishments. The contractor shall provide a final project report upon completion of each tasking.

Description of Deliverable	Due Date	Media Type	Delivery Point(s)
Weekly updates	Weekly	Via Email	1 copy to COR 1 copy to Govt PM
Monthly Milestones Review	Monthly	Via Email	1 copy to COR 1 copy to Govt PM
Capital Asset Reporting	Monthly	Via Email	1 copy to COR 1 copy to Govt PM
Monthly Expenditure and Progress Report	Monthly	Via Email	1 copy to COR 1 copy to Govt PM
Final Project Report	Upon Task Completion	Via Email	1 copy to COR 1 copy to Govt PM

Monthly Expenditure and Progress Reports
Pursuant to Sections G-2 INVOICE REQUIREMENTS, the contractor shall prepare and submit a report concurrently with each invoice presented for payment. The contractor shall report expenses that can be invoiced under the contract. The report shall include labor expended for the period and cumulatively broken out to identify labor categories, labor rate and specific individuals utilized and the amount of labor hours expended by each; if applicable, labor expenses shall be reported at the SubCLIN level. The contractor shall use the report format found in the Summary Contract Cost Report (attached herein); alternate formats may be proposed and used, with prior approval of the Contracting Officer.

5.1. **Format of Deliverables.** All documentation deliverables shall be prepared using Microsoft Office products (Word, Excel, Project, and PowerPoint) in a format acceptable by the COR, unless the COR and contractor mutually agree to the use of other software.

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 20-JUN-2011 TO 09-DEC-2011	N/A	N/A FOB: Destination	

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97   X 4930 FD20 000 00033 0 000033 2F00000000000000000
AMOUNT: $ (b) (4)
CIN N00033115263020001: $ (b) (4)