



DEPARTMENT OF THE NAVY  
COMMANDER MILITARY SEALIFT COMMAND  
471 EAST C STREET  
NORFOLK VA 23511-2419

5800  
N00  
13 Feb 18

MEMORANDUM

Subj: COMMANDER'S POLICY ON ETHICS

Ref: (a) 5 C.F.R 2635 Standards of Conduct for Employees for the Executive branch  
(b) DoD 5500.07-R The Joint Ethics Regulation (JER)  
(c) Secretary of the Navy Statement of Ethics

1. All personnel have a responsibility to place loyalty to the Constitution, the law, and ethical principles above private gain. To ensure confidence in the integrity of Military Sealift Command (MSC), all hands will respect and adhere to the principles of ethical conduct set forth in this policy statement.
2. Per references (a) through (c), the following general principles apply to all hands:
  - a. Not hold financial interests that conflict with the conscientious performance of duty.
  - b. Not engage in financial transactions using nonpublic Government information or allow the improper use of such information to further any private interest.
  - c. Not solicit or accept any gift of other item of monetary value from any person or entity seeking official action from, doing business with, or conducting activities regulated by the employee's agency, or whose interests may be substantially affected by the performance or non-performance of their duties except as permitted by DoD directives and regulations.
  - d. Put forth honest effort in the performance of their duties.
  - e. Not knowingly make unauthorized commitments or promises of any kind purporting to bind the Government.
  - f. Not use public office for private gain.
  - g. Act impartially and not give preferential treatment to any private organization or individual.
  - h. Protect and conserve federal property and not use it for other than authorized activities.
  - i. Not engage in outside employment or activities, including seeking or negotiation for employment, that conflict with the performance of official government duties and responsibilities.

Enclosure (5)

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- j. Disclose waste, fraud, abuse, and corruption to appropriate authorities.
  - k. Satisfy in good faith their obligations as citizens, including all just financial obligations, especially those such as Federal, State, or local taxes that are imposed by law.
  - l. Adhere to all laws and regulations that provide equal opportunity for all Americans regardless of race, color, religion, gender, national origin, age, or handicap.
  - m. Endeavor to avoid any actions creating the appearance that they are violating the law or ethical standards. Whether particular circumstances create an appearance that the law or these standards have been violated will be determined from the perspective of a reasonable person with knowledge of the relevant facts.
3. For additional information on ethical conduct, consult your local ethics counselor or MSC Office of General Counsel.
4. As the Commander, I am committed to ensuring that MSC adheres to the highest standards of integrity and ethical behavior. Public Service is a public trust. The American people put their trust in us and none of us should betray their trust.
5. This memorandum supersedes previous Commander's Policy on Ethics dated 23 November 2016.



DEL L. MEWBOURNE